

**CAMERON PARISH WATERWORKS DISTRICT 2
PROCEEDINGS
November 13, 2024**

There was a regular meeting of the Board of Commissioners of Water District No. 2 at 6:00pm, Wednesday, November 13, 2024, at the Hackberry Waterworks Office.

PRESENT: Mr. Mark Trahan, Mr. Brad Hinton, Mr. Donald Buford, Mr. Mike Welch

ABSENT: Mr. Jeff Moore

Employees present: Mr. Glenn Welch, Mrs. Becky Gray, and Mrs. Shaun Kyle

SPECIAL GUESTS: Mitch Thomas – K&M Engineering

The meeting was called to order by Board President Mark Trahan who also led the pledge and prayer.

Public Comment period was given on all agenda items. No comments were made.

On motion of Brad Hinton, seconded by Donald Buford and carried unanimously, the minutes from the October 16, 2024 meeting were approved.

Mitch Thomas presented the Board with updates on the planning stage of the ground storage tank. A pre-bid conference is scheduled for Dec. 4th and the bid opening will be Dec. 13th. Plans were also discussed for the Gallegos Ln. water line.

On motion of Brad Hinton, seconded by Donald Buford and carried unanimously, the Board elected to move forward with K&M Engineering to develop the scope of work and engineer the design of the 4" Gallegos Ln. water line expansion project. Plans will be submitted to the Department of Health for approval.

The water tower maintenance contract changes suggested by District Attorney Tom Barrett will be submitted to USG for approval.

On motion of Brad Hinton, seconded by Mike Welch and carried unanimously, the Board elected to adopt the Daily Chlorine Reading Standard Operating Procedure.

The Board asked the staff to get 3 quotes for the purchase of a new work truck.

Monthly Operator updates were presented by Glenn Welch and Becky Gray. Daily chlorine readings have been consistently good.

The monthly updates and financial reports including the Actual vs Budget Report for the month ending October 31, 2024 were presented by Shaun Kyle.

On motion of Brad Hinton, seconded by Donald Buford and carried unanimously, the financial reports were accepted and all bills were approved for payment.

Our next meeting will be Wednesday, December 11, 2024 at 6:00pm at the Hackberry Old Community Center.

There being no further business, on motion of Donald Buford, seconded by Mike Welch and carried unanimously, the meeting was declared adjourned.

ATTEST



Mark Trahan, President

ATTEST



Shaun Kyle, Secretary

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