

**CAMERON PARISH WATERWORKS DISTRICT 2  
PROCEEDINGS  
November 12, 2025**

There was a regular meeting of the Board of Commissioners of Waterworks District No. 2 at 6:00pm, Wednesday, November 12, 2025, at the Hackberry Waterworks Office.

**PRESENT:** Mr. Mark Trahan, Mr. Brad Hinton, Mr. Donald Buford, Mr. Mike Welch, Mr. Jeff Moore

**Employees present:** Mr. Glenn Welch, Mrs. Becky Gray, Mrs. Shaun Kyle

**Special guest:** Mitch Thomas – K&M Engineering, James Palma – Alfred Palma Construction, Blaine Johnson – Southland Environmental

The meeting was called to order by Board President Mark Trahan who also led the pledge and prayer.

Public Comment period was given on all agenda items. No comments were made.

On motion of Mike Welch, seconded by Jeff Moore and carried unanimously, the minutes from the October 20, 2025 meeting were approved.

Updates were discussed on the proposed land purchase from Blaine Johnson for the new wellsite and members signed the Buy Sell Agreement as the next step towards completing the purchase.

On motion of Brad Hinton, seconded by Jeff Moore and carried unanimously, the contract for Project Number 2025-015 by and between the Cameron Parish Waterworks District No. 2 and Gunter Construction, Inc. for the Proposed Water Main at Arthur Lane shall accept as complete and satisfactory.

Mr. Palma gave updates on the ground storage tank project and the sub-contractor is requiring the nearby power line be moved before demolition of the current tank can begin. Options were discussed with the board. On motion of Brad Hinton, seconded by Donald Buford and carried unanimously, the Board agreed to a 50% cost share with Alfred Palma Construction for Entergy's \$9,000 price to raise the power line a safe distance away from the construction area.

Mr. Thomas presented the Board with engineered drawings for the new awning on the office building. The Board agreed to move forward with the next phase of the project.

Monthly water operator updates were presented by Glenn Welch and Becky Gray. The Department of Health conducted the routine Sanitary Survey. The District was sited for a leaking valve at Wellsite #3 which is already planned to be replaced as part of the new ground storage tank replacement project with Alfred Palma Construction. A leak was found and fixed on Channel Dr. and Devall Diesel repaired the generator at Wellsite #3.

The monthly updates and financial reports including the Actual vs Budget Report for the month ending October 31, 2025 were presented by Shaun Kyle.

On motion of Donald Buford, seconded by Brad Hinton and carried unanimously, the financial reports were reviewed and all bills were approved for payment.

Our next meeting will be Sunday, November 30, 2025 at 7:00pm at the Old Community Center located at 980 Main St, Hackberry, LA 70645.

There being no further business, on motion of Brad Hinton, seconded by Donald Buford and carried unanimously, the meeting was declared adjourned.

**ATTEST** \_\_\_\_\_  
Mark Trahan, President

**ATTEST** \_\_\_\_\_  
Shaun Kyle, Secretary