

**CAMERON PARISH WATERWORKS DISTRICT 2**  
**PROCEEDINGS**  
**August 20, 2025**

There was a regular meeting of the Board of Commissioners of Waterworks District No. 2 at 6:00pm, Wednesday, August 20, 2025, at the Hackberry Waterworks Office.

**PRESENT:** Mr. Mark Trahan, Mr. Brad Hinton, Mr. Donald Buford, Mr. Mike Welch, Mr. Jeff Moore

**Employees present:** Mr. Glenn Welch, Mrs. Becky Gray, Mrs. Shaun Kyle

**Special guest:** Coy Vincent – Gragson, Cassiday & Guillory, Nick Manuel – K&M Engineering, and Blaine Johnson – Southland Environmental

The meeting was called to order by Board President Mark Trahan who also led the pledge and prayer.

Public Comment period was given on all agenda items. No comments were made.

On motion of Brad Hinton, seconded by Donald Buford and carried unanimously, the minutes from the July 09, 2025 meeting were approved.

Bids were opened for the Sempra water line expansion project. On motion of Brad Hinton, seconded by Mike Welch and carried unanimously, the Board accepted the lowest bid submitted by Gunter Construction in the amount of \$64,347.00.

A discussion was had about the proposed property for the new wellsite. With the advisement from the DA's office, the Board will proceed to have the land appraised.

Coy Vincent presented the 2024 financial audit. On motion of Brad Hinton, seconded by Donald Buford and carried unanimously, the Board elected to accept the 2024 financial audit.

On motion of Brad Hinton, seconded by Jeff Moore and carried unanimously, the Board elected to renew the maturing CD for another 23 months at 3.60%.

On motion of Brad Hinton, seconded by Mike Welch and carried unanimously, the Board elected to purchase a new computer work station for the water operators.

After a discussion on repairs to the Waterworks office building, the Board decided to get bids to replace the awning on the front of the building.

The monthly updates and financial reports including the Actual vs Budget Report for the month ending July 31, 2025 were presented by Shaun Kyle.

On motion of Donald Buford, seconded by Brad Hinton and carried unanimously, the financial reports were reviewed and all bills were approved for payment.

Our next meeting will be Wednesday, September 17, 2025 at 6:00pm.

There being no further business, on motion of Brad Hinton, seconded by Donald Buford and carried unanimously, the meeting was declared adjourned.

**ATTEST** \_\_\_\_\_  
Mark Trahan, President

**ATTEST** \_\_\_\_\_  
Shaun Kyle, Secretary