

**CAMERON PARISH WATERWORKS DISTRICT 2**  
**PROCEEDINGS**  
**January 08, 2025**

There was a regular meeting of the Board of Commissioners of Water District No. 2 at 6:00pm, Wednesday, January 08, 2025, at the Hackberry Waterworks Office.

**PRESENT:** Mr. Mark Trahan, Mr. Brad Hinton, Mr. Donald Buford, Mr. Mike Welch, Mr. Jeff Moore

**Employees present:** Mr. Glenn Welch, Mrs. Becky Gray, and Mrs. Shaun Kyle

**SPECIAL GUESTS:** Mitch Thomas – K&M Engineering

The meeting was called to order by Board President Mark Trahan who also led the pledge and prayer. Public Comment period was given on all agenda items. No comments were made.

On motion of Brad Hinton, seconded by Jeff Moore and carried unanimously, the minutes from the December 11, 2024 meeting were approved.

Mitch Thomas presented the Board with updates on the bid results for the ground storage tank.

On motion of Brad Hinton, seconded by Jeff Moore and carried unanimously, the Board elected to accept Alfred Palma's bid with the included deductions to construct the new ground storage tank at wellsite #3.

K&M is still waiting on LDH approval of the submitted plans for the Gallegos Ln. water line expansion project.

On motion of Brad Hinton, seconded by Donald Buford and carried unanimously, the Board elected to renew the four maturing CDs with B1 Bank for a term of 16 months at a rate of 3.75% each.

On motion of Brad Hinton, seconded by Mike Welch and carried unanimously, the Board approved the signing of the Right of Way agreement with Jeff Davis Electric for a new power pole on the Waterworks Office property.

On motion of Brad Hinton, seconded by Donald Buford and carried unanimously, the Board elected to sign a Buy Sell Agreement with Blaine Johnson for the purchase of land at appraisal price for a new wellsite on Everett Vincent Rd.

On motion of Brad Hinton, seconded by Mike Welch and carried unanimously, after reviewing the three submitted quotes, the Board elected purchase a new work truck from Navarre Chevrolet for \$64,800.

On motion of Donald Buford, seconded by Mike Welch and carried unanimously, the Board elected to keep Board Officer positions the same for 2025.

On motion of Brad Hinton, seconded by Donald Buford and carried unanimously, after reviewing employee evaluations, the Board elected to award Glenn Welch a \$1.00 and Shaun Kyle a \$2.00 hourly pay increase. Additionally, all full-time employees were awarded a 3% cost of living increase.

Monthly Operator updates were presented by Glenn Welch and Becky Gray. Griner completed the annual well assessment on wellsite #2 and Devall Diesel is in the process of conducting the annual generator load tests on all generators.

The monthly updates and financial reports including the Actual vs Budget Report for the month ending December 31, 2024 were presented by Shaun Kyle.

On motion of Brad Hinton, seconded by Donald Buford and carried unanimously, the financial reports were accepted and all bills were approved for payment.

Our next meeting will be Wednesday, February 12, 2025 at 6:00pm.

There being no further business, on motion of Brad Hinton, seconded by Jeff Moore and carried unanimously, the meeting was declared adjourned.

ATTEST

  
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Mark Trahan, President

ATTEST

  
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Shaun Kyle, Secretary